

Cockermouth Agricultural Show Society CDM2015 – CONSTRUCTION PHASE PLAN

Client details: Cockermouth Agricultural Show Society

Principal Designer Details: Cockermouth Agricultural Show Society

Principal Contractor Details: Cockermouth Agricultural Show Society

Description of work: To carry out a safe build and dismantle of marquees and temporary structures for a one day show on a green field site.

Provide temporary water and electrical supplies around the site.

All other build work contracted by trade stands/exhibitors directly with their appointed contractors is the responsibility of those individuals with submitted CPPs

Key Dates:

Start set up: from Sunday 29 July 2018

Show Date; Saturday 4 August 2018

Finish Breakdown: Monday 6 August 2018

Key members of the Project team during construction and their role/responsibilities

Show Secretary: Norma E Boyes MBE – Showground Rules and schedules

Show Director: John Marrs – Overall control of the Showground layout, Health and safety and control of contractors

Trade Stand Co-ordinator; Norma E Boyes & David Malloy – co-ordinates trade stands and space only plots

Traffic Steward: – showground vehicle movements and car parks

Marquee Contractor: Howard Cross Marques

Electrical Contractor: N/A

Water: Les

Health & Safety Steward: David Malloy

How the work will be managed safely

This document should be read in conjunction with our Health & Safety Policy as revised in June 2017.

Key Arrangements:

- 1 Trade Stands/Exhibitors are made aware of their responsibility to appoint competent contractors and to comply with relevant Health and Safety legislation via the terms and conditions of the show and specific instructions agreed when booking.
- 2 The Show Director will select contractors based on their competency to carry out the work
- 3 The Show Director will ensure all marquees and build sites are marked out prior to the contractors arriving on the showground

- 4 The Secretary will send to the contractors prior to arriving on site the showground rules and safety risks including location of services
- 5 Contractors shall report to the Chief Field Steward on the first visit to the showground for induction which will include: location of underground services, site rules, interface with other contractors to ensure there is co-operation and coordination between all contractors
- 6 Welfare Arrangements – toilets will be located near the main gate with one available throughout the build-up and breakdown periods. On site catering will be available on the Friday before the show.
- 7 First Aid arrangements – during the build-up and breakdown contractors are responsible for their own provision of first aid. On show day Medical Services will be located near the Horse Area between the hours of 09.00 and 17.00
- 8 Fire extinguishers will be positioned in tents throughout the showground as directed by the Health & Safety Steward
- 9 Whilst a number of generic risk assessments have been prepared for the show specific risks for space only trade stand plots are requested at the time of booking and passed to the Health & Safety Steward

Key safety risks on the site are:

- 1 A Footpath runs through the site adjacent to the main road.
- 2 There are no overhead power cables on the showground
- 3 Water pipes have been buried under the field and to key locations on site
- 4 Vehicle Movements – a speed limit of 10mph will apply throughout the showground with no vehicle movements being allowed in the main trade stand avenues between 9.30am and 5pm on show day
- 5 Electrical and water– Trade stand & exhibitors will be responsible for commissioning and testing of their respective services before they are introduced to the show field. No mains electricity will be available with trade stand plot only exhibitors using generators where required.
- 6 Weather conditions – If there is a likely hood of high winds and/or storms, the Director, Chairman and Health & Safety Steward will decide what action is to be taken concerning temporary structures and the wellbeing of the public
- 7 Working at Height - Contractors using scissor lifts/cherry pickers/front loaders must hold the relevant operators certificates. The use of step ladders is inevitable given the nature of the build. All equipment used on site must be of an industrial standard and in good condition. All users must be competent. All working at height must be assessed by the relevant contractor and a copy of their risk assessment must be available for inspection upon request. The Health and safety Steward will monitor contractor's activities.

Prepared by Norma Boyes Show Director/ Secretary

22/5/2018

1